

Dawn Grundeman

As operations manager for the United Arts Council, Dawn Grundeman manages office operations and administration for the Council. Her responsibilities include membership tracking and services. Dawn oversees development and maintenance of all areas of the Council's website. She is responsible for all communications, including email blasts and e-newsletters. Dawn has the primary responsibility for the arts/cultural calendars (online and printed), including data collection and consolidation, website posting, and production and distribution of printed calendars.

A native of Massachusetts, Dawn previously worked for the Collier County Public Schools as a substitute teacher and media assistant.